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Instructions for deans and Teaching staff of departments  
KSMA I.K.Akhunbayev  
for the winter session of the 2020-21 academic year.

In order to increase the effectiveness of the organization of the educational process under the unfavorable epidemiological situation of COVID-19 and the use of distance learning technologies, the following requirements have been developed for the procedure for holding a winter training session::

1. All exams of the winter session of the 2020-21 academic year will be conducted in the form of computer testing in remote mode through системы the AVN information system.
2. According to the Regulation "On the control of students 'knowledge by computer testing", disadvantageous tests for students ' hands are not issued. At the same time, each department posts training tests for current exams on the Moodle platform (the amount of least 25% of the total number of exam tests) and exam questions.
3. Before each exam, departments are required to consult students on the completed material.
4. The number of test tasks in 1option should be 50, the exam duration is 75 minutes (based on 1.5 minutes per test task).
5. The student must enter their username and password and connect to AVN в within 30 minutes from the start of the exam, otherwise they are not allowed to take the exam with a mark in the exam sheet "no attendance»;
6. In connection with the introduction of the point-rating system (BRS) for assessing students ' knowledge, the final rating for disciplines modules is calculated according to the BRS. At the same time, students who have a milestone rating of 76 points or higher (respectively, an average semester rating of 84 points or higher) can be exempted from the exam.
7. When a student is released from passing the exam:
  - a) at the end of the test week, the department must provide the dean's office with a drink from the minutes of the cathedral meeting with the attached agreed list of students and an indication of their final rating in the discipline,
  - b) on the eve of the exam, the head teacher of the department should remember in the exam sheet the ratings of these students, with the assignment for the exam

the minimum score corresponding to the grades "good" (7.6 points - for a student's milestone rating of 76-85 points) or "excellent" (8.6 points-for a student's milestone rating of 86-90 points)

c) in the case of a module examination, these functions are assigned to coordinator of the module (formation of the list of released students and teachers).

filling out the examination on the list)

*The DAP item applies only to the following modules. Module*

"From molecule to cell" - 1st year Faculty all system module of the 2nd-3rd courses of the Faculty of GMFS

Module "Nervous diseases" - 4th year of faculties GM and GMFS Module

"Infectious diseases" - 5th year of the Faculty GM and GMFS

8. On the eve of the exam, the deans of all faculties must submit to the CRKNOZiPP lists of students who are not allowed to participate in the exam session and students who are exempt from the exam.
9. If a student has not managed to liquidate his debts before the end of the credit week and has not received a credit of the discipline, then he must write an application for the extension of the session and in case of a positive decision, the dean 's office must promptly provide the head teacher of the department with a list of students to whom the session has been extended. At the same time, the extension of the session will be paid to the student once (until the day of the second retake of the first exam).
10. A student is considered admitted to the exam if the last credit is received and the information is sent to the dean 's office no later than 17.00 on the day before the exam. Therefore, the department l, when issuing a credit to a student with an extended session, must indicate in the report the date and time of receiving the credit.
11. If a student receives the last credit on the exam day, they are automatically considered excluded from the exam on that day and will take it on the next day of retake (according to the winter session schedule).
12. If the student is not admitted or did not show up for the exam, in the credit card it is necessary to write "non-appearance", without abbreviations.
13. If the student received an unsatisfactory rating for the test exam (less than 6 points), on credit test you must write "failure" in the test book.
14. The head teacher of the department is responsible for completing the exam sheet for the discipline and the module — coordinator is responsible for completing the exam sheet for the module. Exam sheets must be submitted to the dean's office on the day of the exam in a hard copy signed by the responsible person.
15. Faculty deans should constantly monitor the progress of exams.