



I. K. AKHUNBAYEV KYRGYZ STATE MEDICAL ACADEMY
Regulations on the final state certification of KSMA graduates

Approved by the order
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REGULATIONS/ PROVISIONS

on the final state certification of KSMA graduates

1. General provisions

1.1. The State Attestation Commission (SAC) is guided in its activities by the legislation of the Kyrgyz Republic in the field of education, the Regulations on the final state attestation of Graduates of Higher Educational Institutions of the Kyrgyz Republic, approved by the Resolution of the Government of the Kyrgyz Republic of 29.12.2012 No. 346, the state educational standards of higher professional medical education, approved by the Government of the Kyrgyz Republic, order No. 10179 of the Ministry of Education and Science of the Kyrgyz Republic dated 15.09.2015.

1.2. The purpose of the graduates state certification of the Kyrgyz State Medical Academy (KSMA) is to establish the compliance of the level of knowledge, skills and abilities achieved as a result of mastering the educational professional program with the requirements of the state educational standard.

1.3. The final state tests, which are part of the final state certification, are allowed to persons who have successfully completed the full development of the main educational program in the specialty.

Subject to successful completion of all the established types of final certification tests included in the final state certification, the graduate is assigned the appropriate professional qualification and is issued a state-issued diploma of higher professional medical education.

2. Types of final certification tests

2.1. The purpose of the final certification tests is to evaluate quality solutions graduate standard tasks activities and demonstrations appropriate skills in an environment close to real

2.2. Final certification test for the professions at KSMA consist of three phases:

- ✓ 560001 General Medicine, General Medicine for foreign citizens – curation at the bedside, computer test and oral comprehensive interdisciplinary exam;
- ✓ 560002 Pediatrics – curation at the patient's bedside, computer testing and oral comprehensive interdisciplinary examination;
- ✓ 560003 Preventive medicine – computer testing, situational test solving, oral comprehensive interdisciplinary exam;
- ✓ 560004 Dentistry (Stomatology) – computer testing, practical exam, oral comprehensive interdisciplinary exam;
- ✓ 560005 Pharmacy – computer testing, oral and practical interdisciplinary exam;
- ✓ For the evening department – oral exam, oral and practical exam in the final disciplines;
- ✓ 560006 Higher Nursing Education – Bedside supervision, computer testing, an oral comprehensive interdisciplinary exam.

2.3. The state certification of the graduate should include several certification tests (practical and theoretical). EMD and MEMC of the KSMA determine attestations types, forms, and their duration.

3. Members of the State Attestation Commission (SAC)

3.1. For the final state certification of graduates the members of the SAC for each direction and specialty is proposed for approval by the Ministry of Education and Science of the Kyrgyz Republic.

3.2. The SAC consists of the Chairman and members of the Commission. The Chairman organizes and controls the activities of the commission, ensures the unity of the requirements for graduates. The chairman of the SAC is appointed by a person who does not work in the KSMA, from among the leading specialists (professors, doctors of sciences) of the relevant profile, and if they are not working in the KSMA, in the absence of them, candidates of science or major specialists of organizations, institutions that are consumers of personnel in this profile.

The SAC is formed from the number of faculty members KSMA, as well as persons invited from health organizations.

Members of the SAC can be: the head and employees of the graduate departments with a degree; chief specialists of the Ministry of Health of the Kyrgyz Republic.

3.3. The main functions of the state attestation commission are:

- determination of the compliance and of training level of the SES graduate requirements of higher professional medical education;
- making a decision on the assignment of a professional qualification based on the results of the final state certification and issuing a corresponding state-issued diploma of higher professional medical education to the graduate;
- development of recommendations aimed at improving the training of graduates.

3.4. For the state certification of graduates, according to the specialties, state examination commissions are created and approved, which operate for two calendar years.

In exceptional cases, the members of the SAC may be changed by the order of the Rector of the KSMA.

3.3. The SAC is formed and approved no later than one month before the start of its work.

3.4. The SAC supervises the preparation of examination, test and practical questions, which are approved by the EMD and the MEMC of the KSMA.

3.5. Examination, test and practical questions are provided to the EMD 30 days before the start of the State Certification.

3.6. 10 days before the start of the State Certification, the dean of the faculty submits the following documents to the SAC:

* The rector's order on students admitted to the state certification;

* a summary report on the implementation of the curriculum by students and the grades (points) they received in academic disciplines, practices, and term papers.

4. The procedure for conducting the state final certification

4.1. The procedure for conducting state certification tests is developed by the EMD and students should be informed no later than six months before the start of the final state certification.

4.2. The duration of the SAC meeting should not exceed 6 academic hours during the day.

4.3. The results of the certification tests are announced on the same day after the registration of the protocols of the SAC meeting and are determined by the grades "excellent", "good", "satisfactory", "unsatisfactory".

4.4. The practical state exam is accepted at the graduating departments, according to the schedule.

4.5. Computer testing is carried out according to the schedule with the technical support of the CDCS and IP KSMA.

Passing the test, 100 test questions are randomly selected for each student from the bank of test tasks with time allotted taking into account the complexity of the tasks. The threshold result is 50 or more points.

4.6. The theoretical exam is given after passing the practical state exam.

4.7. Receiving the "unsatisfactory" rating deprives the graduate of further passing the state final test.

4.8. The decision to assign a professional qualification degree to a graduate in the field of specialist training and issue a diploma of higher professional medical education of the state sample is made by the SAC based on the positive results of the final state certification, issued by the protocols of the state certification commissions.

Decisions of the SAC are made at closed meetings by a majority vote of the commissions members participating in the meeting, with the mandatory presence of the chairman of the commission or his deputy. If the number of votes is equal, the Chairman of the commission (or the Deputy Chairman of the Commission replacing him) has the right to vote. All solutions SAC are issued by protocols.

The diploma insert indicates the average score of only positive grades (one grade) based on the results of State certification stages in the specialties.

Rounding the score, in favor of the graduate, the following score is set:

"Excellent" if the average score is 4.5-5;

"Good" if the average score is 3.5 - 4.4;

"Satisfactory" if the average score is between 3 and 3.4.

If a graduate at the last stage of the final tests receives a grade of "unsatisfactory", the exam sheet is given a grade of "unsatisfactory" regardless of the positive grades received at the previous stages.

4.9. A graduate who has passed the state exams with "excellent", who has at least 75% of the current exam grades in all disciplines "excellent", 25% - "good", who does not have the grades "satisfactory" and "unsatisfactory", is awarded a diploma with honors.

4.10. A person who has completed the development of the main educational program, and has not confirmed that the training meets the requirements of the state educational standard of higher professional medical education, passing one or more final certification tests reinstating in the KSMA, re-passing final certification tests are assigned.

4.11. Re- passing of final certification tests is appointed not earlier than three months and not more than five years after passing of final state certification for the first time.

A higher educational institution more than twice may not assign repeated final certification tests.

4.12. Students who, for a valid reason (for medical reasons indications, for family reasons, documented) did not pass the final certification tests within the prescribed period , an additional date for passing the final certification tests must be assigned during the work period of the SAC.

Additional meetings of the SAC are organized in accordance with the procedure established by the KSMA.

5. Final provisions

5.1. The procedure for the final state certification may be changed by the decision of the State Attestation Committee and in agreement with the EMD and the MEMC of the KSMA.

5.2. The report on the work of the SAC is heard at the Academic Council of the KSMA and is provided to the MES and MH of the Kyrgyz Republic.

5.3. A graduate may file an appeal application addressed to the Chairman SAC on the day of passing the certification test for:

- incorrect questions, their going beyond the scope of the program, errors in the answers to tasks and test questions;
- violation of the SAC established procedure for conducting State certification;
- circumstances that prevent an objective assessment of the work of the SAC.

5.4. Dissatisfaction with the level of the received assessment by the graduate cannot be the basis for the appeal.

5.5. The Appeal Commission, at the discretion of the chairman or deputy, holds a meeting of the members of the SAC of the KSMA in the presence of the graduate. If the graduate does not show up without a documented valid reason, the application is rejected.

5.6. An additional test of the graduate on the materials of the work and the exam is not provided.

5.7. As a result of the appeal, the assessment can be changed (increased or decreased) by a commission and is drawn up by a protocol signed by the chairman and members of the SAC.

5.8. Persons who have not passed the final certification tests for a valid reason (illness, childbirth, etc.) during the certification must be given the opportunity to pass the final certification tests without being expelled from the KSMA.

5.9. Reports on the work of the SAC are heard at the Academic Council of the KSMA together with recommendations on improving the quality of professional training of specialists are submitted to the MES and MH of the Kyrgyz Republic within two months after the completion

of the final state certification of graduates. The protocols of the final state certification of graduates are stored in the archive of the KSMA.



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KSMA regulations on self-study of students

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